

MADRONA BEACH COMMUNITY WATER SYSTEM

P.O. BOX 1622

STANWOOD, WA 98292-1622

360.387.2201 ~ mbcws551@gmail.com

BOARD MEETING: November 1st 2023

PLACE: Camano Yacht Club

ATTENDANCE:

Officers:

Frank Waterworth (President) P
Jeff Patt (Vice President) P
Dave Ballard (Sec/Treasurer) P

Trustees:

Don Tinius P
Jeff Erwin P
Raven Messinger A
Eileen Peterson P

The meeting was called to order at 18:06 pm Six board members were present. Jeff P. motioned, Eileen seconded

MEETING MINUTES:

Meeting minutes. Minutes for September meeting approved, (No October meeting)

FINANCIAL REPORTS:

Reports for Past month read and accepted.

OLD BUSINESS:

- Michelle announced her resignation as system secretary, efforts need to be made to find a new secretary, announcement to be sent to general membership.
- Discussion on ongoing issues with pressure system at the wellsite that has been started end of August. Several members are still experiencing issues with their water pressure and are not satisfied with notifications and the way this was handled by the board and QWC. Taking too long to resolve. It does appear that QWC has found multiple issues with the system and now has the correct parts, and everything should be good. Need to make sure we find ways to keep members notified and ensure repairs are completed in a timely manner.
- Well drawdown information has now been provided by QWC for the wells, and we have detailed information on the water levels, gallons being pumped etc. from both wells. Well #1 continues to drop in performance, and the combined output of both wells running together is only slightly more than well #2 by itself. QWS will work on changing the lead / lag settings of the wells to keep #2 as primary and only use #1 as backup. Work will also be done to set the min. water level setting in the tank higher, so the pumps do not have to work as hard to keep up.
- Chad McMurry from MacKay Sposito engineering has provided a fee proposal for the professional engineering services for the new well and tie into the water system. Motion and unanimous approval to accept the proposal and have them move forward with engineering.
- Two estimates and a random order of magnitude proposal were received from three well drillers. The firm providing the ROM was concerned that the depth of the well would be at the very limits of his equipment, this firm was eliminated based on these concerns. Tacoma drilling was far more expensive than Aquatech and as such Aquatech was selected along with the fact that they know this area and have good equipment. Dave moved that we move forward with Aquatech, Jeff P. seconded, all in favor. Jeff P will contact them and get a contract sent for Dave to sign and return with any deposits / fees.

NEW BUSINESS:

- Discussion on search for new system secretary, notice was made along with latest meter readings and one member has expressed interest. Michelle to meet with her and discuss roles and responsibilities.
- Discussion on moving to the online version of QuickBooks as our desktop version is no longer supported and the online version will support online payments. Members have been asking for the ability to pay with other methods than mailed in checks, and online payments should assist with improving members paying in a timely manner.
- Discussion on options to clean up internal and external system communications. Creation of new emails using the water system domain rather than Gmail and changing the system phone number to the cell phone to eliminate call forwarding, and spam calls from the old personal phone number currently being used. New information will be forwarded to the membership in a notice to go out with annual billings in January. Existing phone number and emails will be monitored for some time to ensure a smooth transition.
- Review of an electrical equipment failure at the pump house with emergency repairs made and some additional work to be done. Some concerns with work being done by Swift Electrical were discussed and Quality Water has had conversations with the owner and in future they will only use one specific commercial experienced employee for our projects.
- Discussion on the third well project. Aquatech well drilling and the water engineer have signed contracts and preparatory work has begun. The current schedule indicates the well will be drilled early in 2024 and in operation before the high demand season. Aquatech installation time is going to be less than originally proposed.
- Open discussion with several members of the water system regarding their concerns with the system in general

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and specifically the way that a pressure system failure was handled and the length of time that it took to properly rectify and fully restore acceptable water pressure to their residences. Several problem areas were identified including overall system communication, differences in reports from the board and QWS, and a series of incomplete repairs. A request for more information to be posted to the website was presented. MBCWS will work to revamp the website and create repositories for meeting minutes etc. and create an update page where system outages (planned and unscheduled) can be posted along with ongoing system updates likely in a blog fashion so users can scroll back through and review history if desired.

- We were advised that Tom Cooper would still exercise the system hydrants if desired/needed if we provide him with a map/location of hydrants. (MBCWS will research and verify if this has been part of QWCs ongoing system maintenance)

Next Board meeting: December 6th, 2023

Meeting adjourned: motion by Jeff P., second by Don. Adjourned 20:30

Respectfully,

Dave Ballard, Treasurer.